

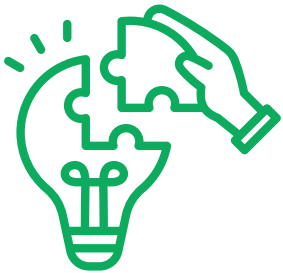
...one tip at a time!

We care about the environment and we know you do too. Your office is a great place to make little changes that make a big difference. Here are some ideas to help you do just that. Provided monthly by R.E.A.P.S., we hope they inspire you to create change!

GREEN TIP #196

October 2026

Office Repair Corner



What is an Office Repair Corner? It's a dedicated mini-station where staff can drop off and repair common office items instead of replacing them; things like pens, hole-punchers, staplers, clipboards, small electronics, and even office chairs.

Why an Office Repair Corner? Repairing and Upcycling is a fantastic way to cut waste, save money, and create a workplace culture dedicated to creating a circular economy.

How to set up an Office Repair Corner? Pick a spot in the office to collect broken objects, stock the spot with basic repair tools (screwdrivers, sewing kit, cable tester, etc.) and refills (pen ink, staples, etc.), create laminated instructions on common repairs, and encourage staff to "Repair Before Replace".

How can I get people to use the Office Repair Corner? Track who can repair the most and make it into a friendly competition, make monthly incentives for the person who repairs the most and assign a monthly "Repair Champion".

Do you have any questions or suggestions? Call or email us at green_solutions@reaps.org!