

Greening Your Office

...one tip at a time!

We care about the environment and we know you do too. Your office is a great place to make little changes that make a big difference. Here are some ideas to help you do just that. Provided monthly by R.E.A.P.S., we hope they inspire you to create change!

GREEN TIP #123 MAY 2025



Use electricity, wisely



energy consumption, implement strategies: install motion sensors for lights to automatically turn off when rooms are unoccupied, and replace traditional bulbs with energy-efficient LED light bulbs which consume up to 90% less power. Ensure computers, printers, copiers, and other electronics are turned off at the end of the day or when not in use, as even in standby mode they consume energy, and unplug chargers and power adapters when not in use; set the thermostat to an ecofriendly temperature, such as 68°F (20°C) in winter and 78°F (25.5°C) in summer, regularly clean or replace air filters in HVAC systems to improve efficiency, and consider installing a programmable thermostat; maximize the use of natural lighting by keeping windows and blinds open during daylight hours; replace older, inefficient appliances with solar panels to generate renewable energy and reduce reliance on fossil fuels, investigating incentives and rebates offered for adopting renewable energy sources.







Do you have any questions or suggestions? Call or email us at green_solutions@reaps.org!